

MINUTES FOR THE WEEKLY MEETING OF THE COMMUNITY PARTICIPATION TEAM (CPT) ON THURSDAY, MARCH 13, 2008 AT 4 PM IN BUILDING A CONFERENCE ROOM.

PARTICIPANTS:	<u>Staff</u>	<u>CPT Members</u>	<u>Absent CPT Members</u>
	Tammy Rosario	Bob Keith	Charlotte Hubbard Jones
	Melissa Brown	Tony Obadal	Susan Sullivan-Tubach
	Jason Purse	Reese Peck	Bill Spaller
	Leanne Reidenbach	Tom Fitzpatrick	Vaughn Poller
	Jess Mackow	Rich Krapf	
	Terry Costello	Marilyn Taylor	
	Christy Parrish	Bob Haldeman (proxy Mr. Spaller)	
	Brian Elmore		

- ◆ Mr. Krapf made a motion to approve the minutes with a second from Mr. Keith. In a unanimous voice vote, the minutes were approved.
- ◆ Ms. Reidenbach stated staff is working on the flyers and advertisements. She expects to have a draft on March 14, 2008 and will forward them to members via email. She stated the ads will run two weeks prior to the first Community Conversation meeting. Ms. Reidenbach distributed a tip sheet for articles to the Gazette and the op-ed schedule.
- ◆ There was a discussion as to whether the ads should be in the same location or different sections in the newspaper. Ms. Reidenbach stated staff will contact the Gazette and look into the committee's options.
- ◆ Mr. Krapf stated the Toano Postage Office has agreed to have a listening station.
- ◆ Mr. Keith said the United Way has agreed to have the trifold available at their March 19th meeting. He will also have the flyers available at the League of Women Voter's dialogue on March 25, 2008. Mr. Keith was also present at a meeting at Ford's Colony where he left some information with the homeowners. He also received some feedback on the flyers and suggested to enhance the information on the front of the flyer.
- ◆ Mr. Obadal stated that he and Mr. Sell will propose to do a presentation for the homeowners at Ford's Colony.
- ◆ Mr. Krapf stated the Human Resource Department at Colonial Williamsburg has agreed to have flyers in their office for their employees. He also stated that Mr. Purse and Ms. Reidenbach gave a presentation to the citizen's group, Friends of Forge Road. He stated there were approximately 25 attendees and that the presentation was well received.
- ◆ Mr. Peck stated that he contacted the Republican Party and they have agreed to have a listening station at their meeting in April 2008. He stated that Powhatan Secondary Board has agreed to display information at their meetings.
- ◆ Mr. Keith said he will be doing a presentation to the Conservancy Board and there will be an article in their newsletter.
- ◆ Ms. Taylor contacted the local NAACP and they have agreed to distribute information and she may do a presentation at their district meeting. She also plans to take flyers to the area churches that she is involved in. Ms. Taylor stated that

the youth group affiliated with the NAACP will also be getting involved.

- ◆ Mr. Purse received feedback from the presentations that were given at the high school last week.
- ◆ Ms. Parrish listed the attendance figures from the 2003 Community Conversation meetings. She asked the committee if they wanted to set attendance goals for the first round of meetings in April.
- ◆ Mr. Keith suggested a goal of 200 in total for the first round and the committee agreed.
- ◆ Mr. Purse spoke about the Community Conversation meeting agenda and distributed an information sheet.
- ◆ Mr. Obadal questioned how to get information out to non-landowners who have ideas on land use changes.
- ◆ Mr. Purse suggested language in the flyers and advertisements that would encourage citizens to come to the meetings to discuss land use designations.
- ◆ Ms. Reidenbach explained the process once a landowner submits a land use application. She stated that adjacent property owner letters are sent out and the application is treated like a public hearing.
- ◆ Ms. Rosario added that once the applications are received an advertisement is put in the paper and the information is made available at the second round of Community Conversation meetings.
- ◆ Mr. Peck felt it was very important to emphasize this process to the public.
- ◆ Ms. Reidenbach stated that this will be addressed in the second flyer that will be distributed.
- ◆ Mr. Krapf suggested creating a video clip on land use applications and other topics that might help clarify certain topics for citizens.
- ◆ Ms. Rosario stated either a committee member or staff members could tape a small presentation.
- ◆ Mr. Purse distributed sample questions for the first round of Community Conversation meetings. The committee discussed and agreed to the questions they wished to use. Mr. Purse stated that he would the revise the list and send it to the County Administration for review.
- ◆ Mr. Keith suggested emphasizing to those who attend the first round that they are welcome to attend the second round.
- ◆ Mr. Peck mentioned the State requirement of localities to come up with a water plan. He mentioned the requirements for drought management and water sharing. He felt that these should be taken into consideration during the Comp Plan update.
- ◆ Mr. Keith asked about the website and mail responses.
- ◆ Ms. Reidenbach stated six cards were received, over 400 visitors to the website, and 60 responses from the youth presentations.
- ◆ There being no further business the meeting was adjourned at 5:25 p.m.