

MEMORANDUM

DATE: August 26, 2008

TO: Members of the Community Participation Team (CPT)

Tom Fitzpatrick	Charlotte Hubbard Jones	Bob Keith
Rich Krapf	Tony Obadal	Reece Peck
Vaughn Poller	Bill Spaller	Susan Sullivan-Tubach
Marilyn Taylor		

FROM: Melissa Brown, Deputy Zoning Administrator
Christy Parrish, Proffer Administrator

SUBJECT: Community Participation Team Meeting - August 28, 2008

Please find attached the materials for the next Community Participation Team meeting scheduled for Thursday, **August 28th at 4:00 p.m.** This includes the agenda for the August 28th meeting, the corrected minutes from the July 24th meeting, minutes from the July 31st meeting and notes from the August 7th meeting. Please note that there was not a quorum for the August 7th meeting and there was no official business conducted.

We will begin our meeting by seeking a volunteer to give an update to the Planning Commission on September 10, 2008. Next, staff will distribute citizen comments received from April 2008 through July 2008 to those team members who have not received them. Staff will request the Team validate and add those comments into public record at the next scheduled CPT meeting. Then, staff will give a brief update on the Steering Committee appointment efforts led by the Board of Supervisors. Lastly, the Team will review and discuss the CPT Forums and the first two meetings of the Second Round of Community Conversations to allow the Team to provide feedback on the format of these meetings. This discussion will provide documentation and suggestions for future Comprehensive Plan updates.

We look forward to seeing you then!

Attachments:

- Meeting Agenda - August 28, 2008
- Corrected Meeting Minutes - July 24, 2008
- Meeting Minutes - July 31, 2008
- Meeting Notes - August 7, 2008