

MEMORANDUM

DATE: September 16, 2008

TO: Members of the Community Participation Team (CPT)

Tom Fitzpatrick	Charlotte Hubbard Jones	Bob Keith
Rich Krapf	Tony Obadal	Reece Peck
Vaughn Poller	Bill Spaller	Susan Sullivan-Tubach
Marilyn Taylor		

FROM: Melissa Brown, Deputy Zoning Administrator
Christy Parrish, Proffer Administrator

SUBJECT: Community Participation Team Meeting - September 18, 2008

Please find attached the materials for the next Community Participation Team meeting scheduled for Thursday, **September 18th at 4:00 p.m.** This includes the agenda for the September 18th meeting and the minutes from the September 11th meeting.

This week's meeting will focus on the CPT Executive Summary that will be forwarded to the Steering Committee. Please e-mail your input to Christy (cparrish@james-city.va.us) no later than Tuesday, September 16, 2008. The compiled input will then be e-mailed to the Team on Wednesday, September 17, 2008 for review prior to the meeting.

We look forward to seeing you then!

Attachments:

- Meeting Agenda - September 18, 2008
- Meeting Minutes - September 11, 2008