



2008 James City County Comprehensive Plan

## MEMORANDUM

**DATE:** June 1, 2009

**TO:** Members of Steering Committee

George Billups	Jack Fraley	Chris Henderson
Mary Jones	Rich Krapf	Ruth Larson
Julie Leverenz	Vaughn Poller	Bill Porter
Tom Tingle	Mark Wenger	

**FROM:** Jose Ribeiro, Senior Planner  
Christy Parrish, Proffer Administrator

**SUBJECT:** June 4, 2009 Steering Committee Meeting

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Please find the materials for the next Steering Committee meeting, scheduled for Thursday, June 4, 2009, from **3:00 p.m. to 6:00 p.m.** at: <http://www.jccplans.org/steering/schedule.php#materials>. This includes the agenda for the June 4<sup>th</sup> meeting; minutes from the May 11<sup>th</sup>, 14<sup>th</sup>, and 18<sup>th</sup> meetings; Public Facilities Technical Report, Goals, Strategies, and Actions (GSAs), and final text; Appendices; Glossary; and Land Use Map. (The Land Use Map was distributed by hand at the last meeting; other items may be posted at separate times.)

At this meeting, the Committee will review and discuss the following items: (1) Public Facilities Technical Report, GSAs and final text; (2) the final Land Use Map; (3) Appendices; and (4) Glossary. Throughout this meeting, various staff members will be present to address any questions you may have.

Please do not forget to use the "blog" to post questions or comments under the appropriate section anytime before or after the meeting. Feel free to call staff at 253-6685 if you have any questions or concerns. We look forward to seeing you then.