



2008 James City County Comprehensive Plan

## MEMORANDUM

**DATE:** December 2, 2008

**TO:** Members of Steering Committee

George Billups	Jack Fraley	Chris Henderson
Mary Jones	Rich Krapf	Julie Leverenz
Jim Nickols	Vaughn Poller	Bill Porter
Tom Tingle	Mark Wenger	

**FROM:** Jose Ribeiro, Senior Planner  
Chirsty Parrish, Proffer Administrator

**SUBJECT:** December 8, 2008 Steering Committee Meeting

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Please find the agenda for the next Steering Committee meeting, which is scheduled for Monday, December 8<sup>th</sup> at 4:00 p.m. at: <http://www.jccplans.org/steering/schedule.php#materials>. This includes the agenda for the December 8, 2008 meeting, the minutes from the December 1<sup>st</sup> meeting, revised Environment Goal, Strategies and Actions (GSAs), and Land Use Overview Memorandum. Please note that these items may be posted at separate times.

At this meeting, the Committee will begin with a follow-up discussion on the revised Environment Goals, Strategies and Actions. Afterwards, Ms. Ellen Cook, Acting Principal Planner will present a Land Use Overview in advance of the Land Use Application discussions in January and the Land Use technical report/GSA discussions in March. Supporting documents for the Land Use Section have also been posted to the website. Please do not forget to use the "blog" to post questions or comments under the appropriate section anytime before or after the meeting. Staff is reading all blogs and preparing to respond to them as feasible at the meeting.

Please also note that this meeting will be held in the Building F Board Room from **4:00 p.m. to 6:00 p.m.**

Feel free to call staff at 253-6685 if you have any questions or concerns. We look forward to seeing you on Monday.