



2008 James City County Comprehensive Plan

MEMORANDUM

DATE: January 15, 2009

TO: Members of Steering Committee

George Billups	Jack Fraley	Chris Henderson
Mary Jones	Rich Krapf	Julie Leverenz
Vaughn Poller	Bill Porter	Tom Tingle
Mark Wenger		

FROM: Jose Ribeiro, Senior Planner
Christy Parrish, Proffer Administrator

SUBJECT: January 20, 2009 Steering Committee Meeting

Please find the materials for the next Steering Committee meeting, scheduled for **Tuesday**, January 20th from **3:00 p.m. to 5:00 p.m.** at: <http://www.jccplans.org/steering/schedule.php#materials>. This includes the agenda for the January 20th meeting and the minutes from the January 12th meeting. All land use application staff reports and supporting documentation are posted at <http://jccplans.org/steering/land-use-applicants.php>. (Items may be posted at separate times.)

At this meeting, all remaining land use applicants, citizens, and interested parties will have the opportunity to present or comment on specific land use applications to the committee. In addition, staff proposes opening discussion on the cases pre-selected by the Steering Committee. Renaissance Planning Group will be available to answer questions regarding the consultant's input, and staff will present follow-up information on various cases. The goal is to have as much substantive discussion on the cases as possible during this meeting so as to prepare the committee for voting at the following meeting. To accommodate this, staff has secured the room until **6:00 p.m.** should the need arise to extend the meeting time.

Please do not forget to use the "blog" to post questions or comments under the appropriate section anytime before or after the meeting. Feel free to call staff at 253-6685 if you have any questions or concerns. We look forward to seeing you then.