

KEY WORKPLAN ITEMS

1. Assess new and current property at market value to determine real estate tax revenue
2. Provide property information such as sales, maps and values
3. Review and respond to property assessment inquiries
4. Assign addresses and property identification numbers and update records
5. Update property information to reflect transfers, name changes, wills, subdivisions, declarations, and other legal documents recorded at the County Clerk's Office
6. Update data layers for the County's geographic information system
7. Implement system that captures three dimensional aerial images
8. Provide administrative support to the James City County Board of Equalization

BUDGET SUMMARY

	FY 11 Adopted	FY 12 Plan	FY 12 Adopted
Personnel	\$ 669,790	\$ 675,266	\$ 575,074
Operating	79,633	86,833	92,600
Total	<u>\$ 749,423</u>	<u>\$ 762,099</u>	<u>\$ 667,674</u>

PERSONNEL

Full-time Personnel	10	10	9
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PERFORMANCE MEASURES

	FY 09 Actual	FY 10 Actual	FY 11 Adopted	FY 12 Adopted
# Parcels assessed	31,172	31,718	32,000	32,200
# Property transfers updated	2,336	2,397	3,000	2,900
% Appeals versus notices sent	5%	10%	5%	5%

BUDGET COMMENTS

This budget reflects the reallocation of a position during FY 2011 to the Information Resources Management division based on resource need. The increase in expenses from FY 2011 to FY 2012 corresponds to reassessment notices that will go out that year.