

KEY WORKPLAN ITEMS

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| 1. | Review rezoning cases, special use permits, site plan and subdivisions for development activities according to the Zoning Ordinance and relevant proffers and conditions within 10 business days |
| 2. | Ensure enforcement of relevant sections of the County Code and Zoning Ordinance |
| 3. | Maintain tracking of completion of special use permit’s conditions and rezoning proffers |
| 4. | Respond with inspection and follow-up contact to zoning and code violations |
| 5. | Review and comment on applications for variances, building and sign permits |
| 6. | Assist Board of Zoning Appeals with research and compilation of case information in preparation for hearing |

BUDGET SUMMARY

	FY 11 <u>Adopted</u>	FY 12 <u>Plan</u>	FY 12 <u>Adopted</u>
Personnel	\$ 282,788	\$ -	\$ 287,535
Operating	<u>7,930</u>	<u>-</u>	<u>15,300</u>
Total	<u>\$ 290,718</u>	<u>\$ -</u>	<u>\$ 302,835</u>

PERSONNEL

Full-time Personnel	3	-	4
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PERFORMANCE MEASURES

	<u>FY 09 Actual</u>	<u>FY 10 Actual</u>	<u>FY 11 Adopted</u>	<u>FY 12 Adopted</u>
% Zoning and proffer violations resolved within six months of initial violation	75%	84%	95%	90%
% Building permits returned to Code Compliance within 5 days of receipt	100%	100%	100%	100%

BUDGET COMMENTS

This budget had previously been included within the Planning division; however, FY 2011 amounts have been extracted to provide comparative figures. It also reflects the transfer of a position assigned to Planning functions to an additional Zoning Officer. In FY 2012, the division will become more proactive in addressing issues before they become problems.