AGENDA ITEM NO. E.2

MEMORANDUM

DATE: March 19, 2009

TO: The Board of Directors

FROM: Jodi M. Miller, Chair
Angela M. King, Assistant Counsel to WATA

SUBJECT: Williamsburg Area Transit Authority Executive Director Employment Contract

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The attached Executive Director Employment Contract ("Contract") determines the terms of employment for the Williamsburg Area Transit Authority ("WATA") Executive Director. In addition to outlining the duties and responsibilities of the Executive Director, the Contract determines compensation, benefits, personnel policies, an annual evaluation by the Board, a set of general provisions for the Contract, and conditions of termination.

We recommend approval of the attached resolution.

Jodi M. Miller

Angela M. King

MR
Employment Contract.mem

Attachment